

Candidate Information Checklist

Personal Details:

- ★ Copy of Passport (we are required to view the original, or a verified copy for the CRB)
- ★ Proof of eligibility to work in UK (if not UK or EU passport holder)
- ★ Change of Name (if applicable - must be supported e.g. copy of marriage certificate)
- ★ Driving licence (if required for the job, or used as proof of address)
- ★ 2 x Professional References (must be from most recent employers and within last two years)
- ★ Copies of 2 bills/ or other evidence for proof of address in the UK (not a mobile bill)
- ★ Completed and signed Mediplacements Registration Form/ Terms and Conditions
- ★ Up to date CV (You will need to supply this If you haven't already supplied an up to date cv)
- ★ 3 x Passport Photos

Occupational Health:

- ★ Proof of immunity for Hep B (laboratory report (blood test) of Titre level)
- ★ Proof of immunity for Rubella (laboratory report (blood test) of positive immunity)
- ★ Proof of Tuberculosis immunity (written proof that BCG scar been sighted by OH Nurse/Doctor or proof that the TB vaccine has been administered).
- ★ Proof of immunity to Measles & Mumps (laboratory report (blood test) of positive immunity) or evidence of having had both MMR vaccines.
- ★ Proof of immunity for Varicella (self Declaration of having had Chicken Pox or Shingles)
- ★ Manual Handling/ Basic Life Support Certificate
- ★ Mandatory Training Online

Professional Memberships:

- ★ Proof of Professional Body Registration (in UK)
- ★ Qualifications (copies of all relevant certificates)

Police Reports:

- ★ Police report from Country of Origin (must be within 3 months of arriving in UK)
- ★ CRB (Please forward CRB application Form and any other CRB declaration via other agents)



a. Ability House, 121 Brooker Road,
Waltham Abbey,
Essex. EN91JH
t. 0845 230 6666
f. 0845 230 6677
w. www.mediplacements.com

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